

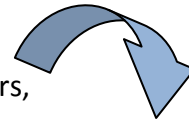


Health Care Compliance Certificate

The Health Care Compliance Certificate provides the unique skills needed to guide a health care organization through the complex maze of government laws and regulations.

Curriculum

The curriculum provides a thorough examination of governing laws and regulations, introduces you to industry leaders, and focuses on hands-on learning and interactive simulations.



JD Courses:

Health Care Compliance Institute
Health Law Organization and Finance
Compliance Skills: Auditing, Investigating, and Reporting
Governance and Ethics in Health Care Compliance
Health Law: Quality of Care and Liability - OR - HIPAA Privacy

Many program faculty are industry professionals who are guiding their organizations through a variety of complex compliance issues.

Certification: A Competitive Advantage

Certification sets you apart in a rapidly developing profession. With Hamline's Health Care Compliance Certificate, you are eligible to sit for the Certified in Healthcare Compliance Exam (CHC Exam) and earn the nationally-recognized "CHC" behind your name.

Learn More & Apply

Learn more about the Health Care Compliance Certificate and apply at hamline.edu/law/hli/in-residence-health-care-compliance-certificate.

The Health Law Institute is one of only eight institutions accredited by the Compliance Certification Board. It is also a recipient of the Society of Corporate Compliance and Ethics' International Compliance and Ethics Award.



HAMLIN
UNIVERSITY
School of Law

Notice of Intent

HEALTH LAW CERTIFICATE & HEALTH CARE COMPLIANCE CERTIFICATE

REQUIREMENTS

Interested students must be currently enrolled at Hamline University School of Law.

CERTIFICATES

I am interested in pursuing the following Certificate(s):

Health Law Certificate

Health Care Compliance Certificate

STUDENT INFORMATION

Last Name	First Name	Middle Initial	Hamline ID
Email Address		Phone	Anticipated Graduation Date
Mailing Address		City, State, Zip	

Personal Statement

Please submit a 1 page typewritten personal statement detailing why you have chosen the Health Law Institute's Certificate Program, how the Certificate(s) will help you meet your career goals, and which areas are of interest to you.

Employment Experience

Please submit a current resume that includes a list of your employers, positions held, and job responsibilities.

Transcript

Please submit your Hamline Law transcript (official or unofficial).

SIGNATURE

I understand that in order to earn a Health Law Institute Certificate, I must complete all coursework within my track and maintain a 3.0 GPA within my health law courses. I must also meet with my Health Law Faculty Advisor for an orientation and exit interview. Students who achieve a minimum 3.5 GPA in the Core and Elective Courses will be awarded with honors.

Applicant Signature

Date

Submit Materials To:

Hamline University School of Law
Health Law Institute, Kari McMartin
MS-D2017, 1536 Hewitt Avenue
Saint Paul, MN 55104-1237
Office: East Hall, 306D
kmcmartin02@hamline.edu

For more information visit www.hamline.edu/law/hli
or contact Kari McMartin at kmcmartin02@hamline.edu or 651.523.2130.



Declaring an intent to pursue a Health Law or Health Care Compliance Certificate creates no obligation to complete one.

Last Updated: January 26, 2015

Health Care Compliance Certificate

COURSE TRACKS



JD Track (13-14 credits)

The JD Track is designed for current JD-seeking students.

In this track, the student must complete all of the following courses:

- Health Care Compliance Institute (3 credits)
- Health Law Organization and Finance (3 credits)
- Health Care Compliance Skills: Auditing, Investigating, and Reporting (3 credits)
- Governance and Ethics in Health Care Compliance (2 credits)
- Health Law: Quality of Care and Liability (3 credits) -OR- HIPAA Privacy (2 credits)

Online Professional/Non-JD Track (11 credits)

The Online Professional/Non-JD Track is designed for professionals or students not currently seeking a JD degree.

In this track, the student must complete all of the following courses:

- Health Care Compliance Institute (3 credits)
- Health Care Compliance Laws and Regulations (3 credits)
- Health Care Compliance Skills: Auditing, Investigating, and Reporting (3 credits)
- Governance and Ethics in Health Care Compliance (2 credits)

How JD students can earn both Certificates – General Health Law & Health Care Compliance

	General Health Law Certificate	Health Care Compliance Certificate
Quality & Liability (3 credits)	✓	✓
Organization & Finance (3 credits)	✓	✓
Health Care Compliance Institute (3 credits)	3 credits of electives	✓
Administrative Law (3 credits) <i>Not required for students who began Law School pre-Fall 2012</i>	✓	N/A
Governance & Ethics (2 credits)	N/A	✓
Compliance Skills (3 credits)	N/A	✓
Bioethics (2 credits)	✓	N/A
<i>Experiential Learning:</i> Health Law Externship (3 credits) or Health Law Clinic (3 credits)	✓	N/A
Six extracurricular activities and exit interview	✓	N/A

Most courses required by either Certificate are also required by, or can at least count toward requirements of, the other Certificate. While the chart shows the most efficient way to earn both Certificates, it is not the only way. All students are encouraged to work with their Advisor when planning their course schedule.

Students earning the General Health Law Certificate who would also like to most efficiently earn the Health Care Compliance Certificate should choose a credit-bearing *Experiential Learning* option and the *Health Care Compliance Institute* to fulfill their 6 required elective credits. Then, the only additional courses they must take are *Governance and Ethics* and *Compliance Skills*. In other words, a student already earning a General Health Law Certificate can earn the Health Care Compliance Certificate for only five (5) additional credits.

Students earning the Health Care Compliance Certificate who would also like to most efficiently earn the General Health Law Certificate must complete a credit-bearing *Experiential Learning* option, *Bioethics*, *Administrative Law*, and *six extracurricular activities*.

Here are four final rules to keep in mind. First, *Quality and Liability* is not strictly required by the Compliance Certificate, but can be alternatively satisfied *HIPAA*. Second, *Governance & Ethics* counts as electives toward a General Health Law Certificate. Third, *Administrative Law* is not required for students who began Law School before Fall 2012. Fourth, *Bioethics* can be alternatively satisfied by *Genetics* or *Independent Study*.

Health Care Compliance Certificate Program

REQUIREMENTS CHECKLIST



In order to receive your Certificate, you must complete this form and bring it with you to an exit interview with Professor Barbara Colombo. Professor Colombo's contact information is bcolombo01@hamline.edu or 651.523.2118.

Name: Please PRINT your name exactly as you would like it to be on your Certificate

Hamline ID

Email Address

Preferred Phone

Mailing Address City, State, Zip

Please complete only one section below:

Section A if you pursued the JD Track, Section B if you pursued the Professional/Non-JD Track

<p>Section A: JD Track (13-14 credits) <i>The student must complete all of the following courses:</i></p> <p><input type="checkbox"/> Health Care Compliance Institute (3 credits) <input type="checkbox"/> Health Law Organization and Finance (3 credits) <input type="checkbox"/> Compliance Skills: Auditing, Investigating, and Reporting (3 credits) <input type="checkbox"/> Governance and Ethics in Health Care Compliance (2 credits) <input type="checkbox"/> Health Law: Quality of Care and Liability (3 credits) -OR - <input type="checkbox"/> HIPAA Privacy (2 credits)</p>	<p>Section B: Professional/Non-JD Track (11 credits) <i>The student must complete all of the following courses:</i></p> <p><input type="checkbox"/> Health Care Compliance Institute (3 credits) <input type="checkbox"/> Compliance Laws and Regulations (3 credits) <input type="checkbox"/> Compliance Skills: Auditing, Investigating, and Reporting (3 credits) <input type="checkbox"/> Governance and Ethics in Health Care Compliance (2 credits)</p>
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Are you planning to take the CHC Exam? If no, why not?

Any comments or suggestions for the Compliance Certificate Program or Health Law Institute? (please use back if needed)

Exit Interview: _____
Barbara Colombo, Director of Compliance Program (signature) Date

To be completed by Registrar's Office: The student achieved a minimum cumulative 3.0 GPA in the coursework noted above.

Verified by: _____
Registrar's Office representative Date

Certified in Healthcare Compliance Examination (CHC Exam) Summary

Eligibility

Students who complete the Hamline School of Law Health Care Compliance Certificate program (a CCB-accredited university) are exempt from the work experience requirement and qualify for the certification exam upon completion of the accredited program.

Why should I take the exam?

The rigorous standards and professional conduct required by certification will enhance your credibility as a compliance practitioner and that of the programs you develop, implement and maintain.

Certification will:

- Enhance the credibility of the compliance practitioner.
- Enhance the credibility of the compliance programs staffed by these certified professionals.
- Assure that each certified compliance practitioner has the broad knowledge base necessary to perform the compliance function.
- Establish professional standards and status for compliance professionals.
- Facilitate compliance work for compliance practitioners in dealing with other professionals in the industry, such as physicians and attorneys.
- Demonstrate the hard work and dedication necessary to perform the compliance task

What is on the exam?

- Standards, policies, and procedures
- Compliance program administration
- Screening and evaluation of employees, physicians, vendors and other agents
- Communication, education and training on compliance issues
- Monitoring, auditing, and internal reporting systems

Detailed information about what is on the exam can be found in the *CHC Candidate Handbook*. A practice exam can also be found at www.compliancecertification.org. Our alumni recommend watching the OIG Provider Training videos at <http://oig.hhs.gov/compliance/provider-compliance-training/index.asp>.

How do I apply to take the exam?

You must complete and mail in the Examination Application (found in the *CHC Candidate Handbook*) with your exam fee if you wish to take the computer exam at an AMP location (H&R Block). A confirmation notice of eligibility should be sent to you within two weeks. Written exams will be scheduled throughout the year at various HCCA events.

How much is the exam fee?

Member of HCCA..... \$250; Nonmember..... \$350; Rescheduling Fee.... \$50

When can I take the exam?

You must take the exam within one year after completing your Hamline Health Care Compliance Certificate. You can schedule an appointment Monday through Saturday at 9:00am and 1:30pm. Two hours are allotted to complete the exam.

Where do I take the exam?

You can take the exam via computer at more than 170 AMP locations throughout the United States or at various HCCA events. Testing centers in Minnesota are located in Blaine, Rochester, and Duluth.

Certification Results and Maintenance

Results for computer-based exams are immediate. If you take a paper exam you will receive your results within 4-6 weeks. Certification is valid for two years. In order to renew your Certification you must have documented 40 CCB CEU's and submit a renewal fee (\$100 for HCCA members or \$200 for non-members), or take the exam again.

**Please review the CHC Candidate handbook for the most up-to-date information.*

It can be found at www.compliancecertification.org.